



**WEST SHORE REGIONAL POLICE  
COMMISSION  
MONTHLY BUSINESS MEETING  
December 7, 2016**



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**PRESENT:**

Thomas L. Martini	-	Borough of Wormleysburg	-	Chairman
David G. Beasley	-	Borough of Lemoyne	-	Vice Chairman
George O. Preble	-	Borough of Wormleysburg	-	Treasurer
Gale E. Gallo	-	Borough of Lemoyne	-	Secretary
Walt Panko	-	Borough of Wormleysburg	-	Member at Large
Michael L. Hope	-		-	Chief of Police
Pamela Quick	-		-	Recording Secretary
David W. Deluce, Esq.	-		-	Solicitor

**CALL TO ORDER:**

The Monthly Business Meeting of the West Shore Regional Police Department Commission was held at 510 Herman Ave, Lemoyne, PA and called to order at 5:00 p.m. by Commissioner Martini with Commissioner Panko leading the Pledge of Allegiance.

**APPROVAL OF MINUTES:**

**Motion:**

Commissioner Panko made a motion to approve the Minutes of the November 9, 2016 Monthly Business Meeting that were previously distributed, seconded by Commissioner Preble. The motion passed unanimously.

**CITIZENS/VISITORS:**

Bob Huggler, Lt. Taylor, Det. Friel, Officer Seymore and Officer Conroy were present.

**CHAIRMAN’S ANNOUNCEMENTS:**

Chairman Martini stated that the Tree Lighting in Wormleysburg went well and that it seems to be growing each year in participants. He thanked the officers that helped and participated.

Chairman Martini also spoke to Commissioner Panko and thanked him for his service on the Police Commission for the last two years. He stated his service was appreciated, that he will be missed, and wished him best of luck in the New Year. This meeting marked Commissioner Panko’s last meeting as a Commission member.

Chairman Martini stated that there will be a short executive session to discuss Personnel.

**TREASURER’S REPORT:**

Commissioner Preble reported balances of \$261,402.63 in the checking account, \$279,304.26 in the Capital Reverse Fund Account, \$18,042.30 in the checking donation account and \$61,183.59 in the K9 donation account as of November 30, 2016.

**Motion:**

Commissioner Preble made a motion to approve the November 2016 Treasurer’s Report and to submit it for audit, seconded by Commissioner Panko. The motion passed unanimously.

**APPROVAL OF BILLS:**

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
21385-21411 Draft Numbers	General Fund (Accounts Payable)	\$79,830.05

13 Payroll Transactions	General Fund (11/04/2016)	\$50,112.77
13 Payroll Transactions	General Fund (11/18/2016)	\$37,220.87
1 Transaction	MERP	\$250.00
2 Transactions	PLGIT	\$125.60

**Motion:**

Commissioner Preble made a motion to approve the November 2016 Bills and Payroll Transactions totaling \$171,616.85 seconded by Commissioner Panko. The motion passed unanimously.

**ITEMS TO DISCUSS:**

2017 Meeting Dates

**Motion:**

Commissioner Preble made a motion to approve and publish the 2017 Police Commission Meeting dates seconded by Commissioner Beasley. The motion passed unanimously.

Annual Audit approval for Hamilton & Musser, P.C. Certified Public Accountant

**Motion:**

Commissioner Gallo made a motion to approve Hamilton & Musser for the annual auditing firm seconded by Commissioner Panko. The motion passed unanimously.

Law Offices of Johnson, Duffie, Stewart & Weidner with David DeLuce, Esquire being named the Solicitor with a retention fee of \$650.00 per month and a \$145.00 per hour fee for any additional work that is needed.

**Motion:**

Commissioner Beasley made a motion to approve the Law Offices of Johnson, Duffie, Stewart & Weidner with David Deluce being named the Commission's Solicitor seconded by Commissioner Gallo. The motion passed unanimously.

Approval to pay the December 2016 bills with the understanding that a bill list will be provided to the Commission at the January 2017 Monthly Business Meeting

**Motion:**

Commissioner Preble made a motion to approve the paying of the December bills with the understanding that a bill list will be provided to the Commission at the January 2017 Monthly Business Meeting seconded by Commissioner Beasley. The motion passed unanimously.

**CHIEF HOPE'S REPORT:**

Chief Hope submitted the following reports to the Commission:

November 2016 Calls for Service

November 2016 Traffic, Criminal, and Ordinance Arrests

November 2016 Statement of Revenues and Expenditures Compared to Budget Report

Officer Conroy reported that he and K9 Max had 8 K9 assist call outs in November. There were 6 drugs searches and 2 burglary call outs. 4 call outs were to assist an outside jurisdiction and 4 call outs were within our jurisdiction.

Officer Conroy explained to the Commission about the "Adopt a Family" program for a student at the Washington Heights Elementary school and the Department along with the Pinnacle Health – West Shore Campus Emergency Department will be participating and providing some Christmas gifts to the family.

Officer Conroy also reported that the new K9 vehicle will be delivered tomorrow, December 8<sup>th</sup>, and then 911 Rapid Response will begin the up-fitting.

**OLD BUSINESS:**

No old business.

**NEW BUSINESS:**

Resolution 2016-001 – Non-Uniformed Pension Plan

**Motion:**

Commissioner Beasley made a motion to approve Resolution 2016-001 Non-Uniformed Pension Plan seconded by Commissioner Panko. The motion passed unanimously.

Resolution 2016-002 – Uniformed Pension Plan

**Motion:**

Commissioner Gallo made a motion to approve Resolution 2015-002 Uniformed Pension Plan seconded by Commissioner Panko. The motion passed unanimously.

**EXECUTIVE SESSION:**

The Executive session began at 5:20 pm.

**PUBLIC MEETING RECONVENED:**

The public meeting was reconvened at 6:13pm.

**Motion:**

Commissioner Gallo made a motion to approve and adopt the 2017 proposed police budget of \$2,158,024.00 seconded by Commissioner Preble. The motion passed unanimously.

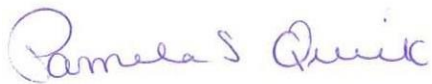
**NEXT COMMISSION MEETING:**

The next Monthly Business Meeting for the West Shore Regional Police Department Commission will be held on Wednesday, January 11, 2017 at 5:00 p.m. at 510 Herman Avenue, Lemoyne, PA.

**ADJOURNMENT:**

Chairman Martini adjourned the meeting at 6:23 pm.

Respectfully submitted,



Pamela Quick  
Recording Secretary