



**WEST SHORE REGIONAL POLICE
COMMISSION
MONTHLY BUSINESS MEETING
April 5, 2017**



PRESENT:

Thomas L. Martini	-	Borough of Wormleysburg	-	Chairman
David G. Beasley	-	Borough of Lemoyne	-	Vice Chairman
George O. Preble	-	Borough of Wormleysburg	-	Treasurer
Gale E. Gallo	-	Borough of Lemoyne	-	Secretary
Ron Candioto	-	Borough of Lemoyne	-	Member at Large
David W. Deluce, Esq.	-		-	Solicitor
Michael L. Hope	-		-	Chief of Police
Pamela Quick	-		-	Recording Secretary

CALL TO ORDER:

The Monthly Business Meeting of the West Shore Regional Police Department Commission was held at 510 Herman Ave, Lemoyne, PA and called to order at 5:00 p.m. by Chairman Martini with Commissioner Beasley leading the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion:

Commissioner Candioto made a motion to approve the Minutes of the March 8, 2017 Monthly Business Meeting that were previously distributed, seconded by Commissioner Preble. The motion passed unanimously.

CITIZENS/VISITORS:

Lieutenant Taylor, Detective Friel, Officer Conroy and Bob Huggler were present.

CHAIRMAN’S ANNOUNCEMENTS:

Commissioner Martini stated that there would be an executive session to discuss legal and personnel issues.

TREASURER’S REPORT:

Commissioner Preble reported balances of \$116,066.86 in the checking account, \$279,396.86 in the Capital Reserve Fund, \$11,134.50 in the donation checking account and \$11,827.39 in the K9 donation account as of March 31, 2017.

Motion:

Commissioner Preble made a motion to approve the March 2017 Treasurer’s Report and to submit it for audit, seconded by Commissioner Beasley. The motion passed unanimously.

APPROVAL OF BILLS:

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
21492-21518 Draft Numbers	General Fund (Accounts Payable)	\$50,454.40
13 Payroll Transactions	General Fund (03/10/2017)	\$39,657.76
13 Payroll Transactions	General Fund (03/24/2017)	\$38,459.65
0 Transaction	MERP	\$0.00
5 Transactions	PLGIT Credit Card	\$290.54

Motion:

Commissioner Preble made a motion to approve the March 2017 Bills and Payroll Transactions totaling \$132,945.76 seconded by Commissioner Candioto. The motion passed unanimously.

ITEMS TO DISCUSS:

Carport Renovation

Chief Hope requested the Commission's permission to ask the Borough of Lemoyne if it is possible to renovate the carport where the police vehicles are parked. Chief Hope would like to add two end walls to keep out the snow and debris.

There was no motion needed at this point, but the Commission stated it was fine just to verify if it was possible to renovate the carport.

CHIEF HOPE'S REPORT:

Chief Hope submitted the following reports to the Commission:

March 2017 Calls for Service

March 2017 Traffic, Criminal, and Ordinance Arrests

March 2017 Statement of Revenues and Expenditures Compared to Budget Report

The Chief reported that the department received recognition from Cumberland County and the Pennsylvania Commission on Crime and Delinquency for "Expeditious Assistance to Victims" who filed Victims Compensation Assistance Claims.

Officer Conroy reported that he and K9 Max had 1 K9 assist call out in March. The call-out was for a drug search during a warrant service. He also stated that he did his first foot patrol with Max inside the jurisdiction.

Officer Conroy also reminded the Commission that Member's 1st Federal Credit Union on South Tenth Street will be holding a check presentation ceremony for K9 Max and the West Shore Regional Police Department on April 11th at 11:00 am at their office.

OLD BUSINESS:

No old business.

NEW BUSINESS:

Resolution 2017-001 - Records Retention Policy, Procedures and Manual.

Commissioner Candioto made a motion to pass Resolution 2017-001 regarding the West Shore Regional Police Department Records Retention Policy, Procedures and Manual, seconded by Commissioner Preble. The motion passed unanimously.

EXECUTIVE SESSION:

The Executive Session began at 5:24 pm.

PUBLIC MEETING RECONVENED:

The public meeting was reconvened at 6:25 pm.

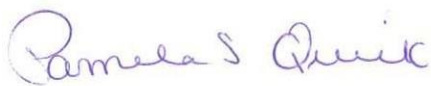
NEXT COMMISSION MEETING:

The next Monthly Business Meeting for the West Shore Regional Police Department Commission will be held on Wednesday, May 10, 2017 at 5:00 p.m. at 510 Herman Avenue, Lemoyne, PA.

ADJOURNMENT:

Chairman Martini adjourned the meeting at 6:26 pm.

Respectfully submitted,



Pamela Quick
Recording Secretary