

West Shore Bureau of Fire Commission
Meeting Minutes
July 11, 2016

President Dennis McGee called the monthly meeting of the West Shore Bureau of Fire Commission to order at 6:00pm. The following members were present:

Dennis McGee
Jon Powers
Dave Beasley
Joe Deklinski

Also present were:

Todd Shadle, Fire Chief
Jim Sprecker, Assistant Fire Chief/Fire Administrator

The first item of business was the approval of the minutes from the June 13, 2016 meeting. Joe Deklinski made a motion to approve the minutes. Dave Beasley seconded the motion. The motion passed 4-0.

The next item of business was Firefighters and Visitors. Robert Ihlein, Lemoyne Borough Manager, advised the Commission that the Ordinance and Zoning Committee has drafted an ordinance to address the problem of false fire alarms. Mr. Ihlein passed out copies of the ordinance for Commission member review and asked for input.

Warren Stumpf joined the meeting at 6:05pm.

The third item of business was the presentation of the financial reports and payment of bills. Jon Powers made a motion to pay the bills and accept the financial report and file same for audit. Joe Deklinski seconded the motion. The motion passed 5-0.

The next item of business was the Chief's report as follows:

1. The Solicitation has been successful so far and the second mailing should be going out soon.
2. We received the state grant in the amount of \$13,770. The funds will be used to purchase a John Deere Gator with a med bed and two salvage masters (water vacuums).
3. Smoke in the Park needs sponsors so please encourage local businesses to support the fundraiser. So far sponsors include Hamilton & Musser, Johnson Duffie, and the Lions. There are currently 35 teams signed up which is an increase over last year. The fundraiser will be held on September 23 & 24, 2016. Warren recommends that all participants, vendors, teams, and bands should provide certificates of insurance so that if there is a problem everyone is covered.
4. Chief Shadle will be seeking bids to replace the 2003 Crown Victoria chief's car. He will advise.
5. The apparatus committee has narrowed the new squad down to either Pierce or E-One. The committee will be meeting with each to develop bid specs.

The fifth item of business was a discussion on the new building as follows:

- Joe and Warren are working with Bryan Salzman to develop an RFP to distribute to banks so that they can compete for financing. Joe will distribute the RFP to the Commission members for review.
- Joe made a motion to appoint Bryan Salzman of Salzman Hughes as Special Counsel for Project Financing. He advised that Bryan discussed the matter with Commission Solicitor Dave DeLuce and Dave had no problem with Bryan serving the Commission in this capacity. Warren Stumpf advised that there would be a charge for the service but it will be minimal. Chief Shadle asked how much. Warren responded that it may be a percent of the financed amount. Joe stated that they will discuss it with Bryan. Dave Beasley seconded the motion. The motion carried 5-0.

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- Dave asked if the information for the Zoning Hearing Board docket was forwarded to Dave DeLuce. Todd indicated that it had.
- The Committee will meet with SGS Architects and Pyramid Construction tomorrow, July 12, 2016. Denny Sowers will provide revised plans and advise on the progress.
- Robert met with HRG and they indicated that the side driveway for the Borough building that will become a shared access is not a part of the public street that is South 6th street. The plan should indicate a cross access easement.
- A discussion ensued to determine if there was a deed for the existing station. Jim will check the merger agreement to see if there was one in the appendices. Joe indicated that the property was transferred to the Commission but he could not recall if it was actually deeded. Dennis advised that Dave DeLuce was the Solicitor at the time of merger and he will ask him.
- Todd and Jim both agreed that the Grace United Methodist Church has a right of first refusal for the existing fire station. Jim has paperwork to prove this. A discussion ensued to determine if there was a use agreement for the church parking lot or if it was an informal arrangement. No determination was made. Dave Beasley will see that the Commission is represented at the church's next meeting to advise them formally of the plans to sell the existing fire station. Joe indicated that we should send the church a letter advising them of our intentions also.
- Jim distributed copies of the appraisal to the Commission members. The existing fire station was appraised at \$315,000.

The final item of business was Commission member comments which there were none.

The meeting was adjourned at 6:40pm

Respectfully submitted:



Jon Powers
Secretary/Treasurer