



**WEST SHORE REGIONAL POLICE DEPARTMENT  
COMMISSION  
MONTHLY BUSINESS MEETING  
January 7, 2015**

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**PRESENT:**

Thomas L. Martini	-	Borough of Wormleysburg	-	Chairman
David G. Beasley	-	Borough of Lemoyne	-	Vice Chairman
George O. Preble	-	Borough of Wormleysburg	-	Treasurer
Larissa York	-	Borough of Lemoyne	-	Secretary
David W. Deluce, Esq.	-		-	Solicitor
Michael L. Hope	-		-	Chief of Police
Pamela Quick	-		-	Recording Secretary

**CALL TO ORDER:**

The Monthly Business Meeting of the West Shore Regional Police Department Commission was held at 510 Herman Ave, Lemoyne, PA and called to order at 5:00 p.m. by Chairman Martini with Solicitor Deluce leading the Pledge of Allegiance. Commissioner York arrived to the meeting a few minutes tardy.

**APPOINTMENT OF “5<sup>TH</sup>” MEMBER OF THE POLICE COMMISSION:**

Commissioner Preble nominated Walt Panko from Wormleysburg as Member at Large for the Police Commission for a term of two years.

There were no other nominations.

This nomination passed unanimously with Commissioner York absent.

Mr. Panko was sworn in as a Police Commissioner by Mayor Preble. He was welcomed and congratulated by all and took his seat at the Commissioners Meeting table as the new Member at Large.

### **APPROVAL OF MINUTES:**

#### **Motion:**

Commissioner Beasley made a motion to approve the Minutes of the December 3, 2014 Monthly Business Meeting that were previously distributed, seconded by Commissioner Preble. The motion passed unanimously.

### **CITIZENS/VISITORS:**

Detective Friel, Lieutenant Taylor and Corporal Hair were present.

### **CHAIRMAN'S ANNOUNCEMENTS:**

Commissioner Martini had no announcements.

### **TREASURER'S REPORT:**

Commissioner Preble reported balances of 167,621.38 in the checking account, \$200,443.39 in the Money Market Account and \$1,890.45 in the donation checking account as of December 31<sup>st</sup>.

#### **Motion:**

Commissioner Preble made a motion to approve the December 2014 Treasurer's Report and to submit it for audit, seconded by Commissioner Panko. The motion passed unanimously.

**APPROVAL OF BILLS:**

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
20362-20402 Draft Numbers	General Fund (Accounts Payable)	\$75,724.98
13 Payroll Transactions	General Fund (12/05/2014)	\$35,342.21
13 Payroll Transactions	General Fund (12/19/2014)	\$34,975.86
9 Transactions	PLGIT Credit Card	\$790.31

**Motion:**

Commissioner Preble made a motion to approve the December 2014 Bills and Payroll Transactions totaling \$151,874.96 seconded by Commissioner Beasley. The motion passed unanimously.

**ITEMS TO DISCUSS:**

The Chief reported to the Commission that one of the police vehicles was involved in a traffic crash during the snowstorm on Tuesday, January 6<sup>th</sup>. The vehicle sustained major damage and is currently out of service and at the body shop for repairs. This unit will be out of service for an extended period of time.

The Chief also reported on the amount of the budget surplus from 2014. He reported that our 2005 Ford Explorer had to be taken out of service due to mechanical issues. He also reported that one of the 2008 Ford Crown Victoria's will be moved into reserve status as it is beginning to have some mechanical issues as well, but this vehicle is fully equipped and can be used on a temporary basis better than the 1999 Jeep Cherokee that is not equipped and marked. All of these vehicles have well over 90,000 miles on them. He requested the Commission to consider the emergency replacement of the 2005 Ford and the 1999 Jeep using the surplus 2014 budget /reserve Money Market funds. The Chief also provided all the Commissioners with detailed proposals to replace the vehicles.

**Motion:**

After a lengthy discussion, Commissioner Panko made a motion to lease two (2) 2015 Ford Explorer SUV's including the up-fitting of both vehicles for a total cost not exceeding \$94,000.00. Vehicles will be leased/financed through Centric Bank at a rate of 3.10% for a period of four (4) years and the payments not to exceed \$25,020.00 per year, seconded by Commissioner Preble. The motion passed unanimously.

**Motion:**

Commissioner Beasley made a motion to transfer the 2014 budget surplus amount into the Money Market account as follows: \$25,020.00 to be used for the 2015 lease payment(s) for the Ford Explorer SUV emergency acquisition, \$50,000.00 to be dedicated to the acquisition of future vehicles and the remaining \$26,600.63 in reserves. (\$49,000.00 of the 2014 budget surplus was carried over per the approved 2015 operating budget.), seconded by Commissioner Preble. The motion passed unanimously.

**CHIEF HOPE'S REPORT:**

Chief Hope submitted the following reports to the Commission:

December 2014 Calls for Service

December 2014 Traffic, Criminal, and Ordinance Arrests

December 2014 Statement of Revenues and Expenditures Compared to Budget Report

2014 Annual Summary Report

The Final Accreditation Re-Assessment was performed on December 11<sup>th</sup> and 12<sup>th</sup>. We are being recommended for re-accreditation at the next Accreditation Commission Meeting.

**OLD BUSINESS:**

No old business to discuss.

**NEW BUSINESS:**

Resolution 2015-001 Guidelines for Arrests without Warrants

Commissioner York made a motion to adopt resolution 2015-001 Guidelines for Arrests without Warrants, seconded by Commissioner Preble. The motion passed unanimously.

**NEXT COMMISSION MEETING:**

The next Monthly Business Meeting for the West Shore Regional Police Department Commission will be held on Wednesday, February 4, 2015 at 5:00 p.m. at 510 Herman Avenue, Lemoyne, PA.

**ADJOURNMENT:**

Chairman Martini adjourned the meeting at 5:49 pm.

Respectfully submitted,



Pamela Quick  
Recording Secretary