



**WEST SHORE REGIONAL POLICE DEPARTMENT
COMMISSION
MONTHLY BUSINESS MEETING
December 3, 2014**



PRESENT:

Thomas L. Martini	-	Borough of Wormleysburg	-	Chairman
David G. Beasley	-	Borough of Lemoyne	-	Vice Chairman
George O. Preble	-	Borough of Wormleysburg	-	Treasurer
Larissa York	-	Borough of Lemoyne	-	Secretary
John P. Judson, M.D.	-	Borough of Lemoyne	-	Member at Large
David W. Deluce, Esq.	-		-	Solicitor
Michael L. Hope	-		-	Chief of Police
Pamela Quick	-		-	Recording Secretary

CALL TO ORDER:

The Monthly Business Meeting of the West Shore Regional Police Department Commission was held at 510 Herman Ave, Lemoyne, PA and called to order at 5:00 p.m. by Chairman Martini with Commissioner Beasley leading the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion:

Commissioner Judson made a motion to approve the Minutes of the November 5, 2014 Monthly Business Meeting that were previously distributed, seconded by Commissioner Preble. The motion passed unanimously.

David Beasley wanted to make a correction to the meeting minutes that showed that he was not present at the meeting on November 5th. Correction made.

CITIZENS/VISITORS:

Walt Panko and Norm LaPorte were present. Officers Hair, Taylor, Scalera, and Friel were present.

CHAIRMAN'S ANNOUNCEMENTS:

Commissioner Martini thanked Commissioner Judson for his service the last two years on the Police Commission. His current term has ended as this was the last Commission meeting of 2014.

Commissioner Martini reminded those present that the Wormleysburg tree lighting is Saturday at 6:30-7:30. All are welcomed.

Commissioner Martini also announced that there would be an Executive Session involving personnel.

TREASURER'S REPORT:

Commissioner Preble reported balances of \$298,692.42 in the checking account, \$200,409.35 in the Money Market Account and \$1,890.29 in the donation checking account as of November 30th.

Motion:

Commissioner Preble made a motion to approve the November 2014 Treasurer's Report and to submit it for audit, seconded by Commissioner Beasley. The motion passed unanimously.

APPROVAL OF BILLS:

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
20329-20361 Draft Numbers	General Fund (Accounts Payable)	\$41,219.72
13 Payroll Transactions	General Fund (11/07/2014)	\$44,415.54
13 Payroll Transactions	General Fund (11/21/2014)	\$34,688.88
7040-7041 MERP		\$390.89
4 Transactions	PLGIT Credit Card	\$387.96

Motion:

Commissioner Preble made a motion to approve the November 2014 Bills and Payroll Transactions totaling \$123,351.30, seconded by Commissioner Judson. The motion passed unanimously.

ITEMS TO DISCUSS:

2015 Meeting Dates – Previously Distributed

Annual Audit approval for Hamilton & Musser, P.C. Certified Public Accountants

Law Offices of Johnson, Duffie, Stewart, Wiedner with David DeLuce, Esquire being named the Solicitor with a retention fee of \$650.00 per month and a \$145.00 per hour fee for any additional work that is needed

Approval to pay the December 2014 bills with the understanding that a bill list will be provided to the Commission at the January 2015 Monthly Business Meeting

Motion:

Commissioner Judson made a motion to approve all discussion items listed above, seconded by Commissioner Preble. The motion passed unanimously.

CHIEF HOPE'S REPORT:

Chief Hope submitted the following reports to the Commission:

November 2014 Calls for Service

November 2014 Traffic, Criminal, and Ordinance Arrests

November 2014 Statement of Revenues and Expenditures Compared to Budget Report

The Formal Assessment for Re-Accreditation is scheduled for Thursday, December 11th and Friday, December 12th.

OLD BUSINESS:

Appointment of Actuarial Service Provider for Pension plans. Norm Laporte explained what an actuary does and stated the process of RFP's. He explained our previous system and then stated that the Chief received three RFP's back. They were from Conrad Siegel, Markley and Mockenhaupt. All three proposals were from reputable businesses and after some additional reviews and discussion Conrad Siegel was recommended to be the new actuarial service provider.

Motion:

Commissioner York made a motion to approve Conrad Seigel as our new actuarial service provider for the Uniform Pension Plan, seconded by Commissioner Judson. The motion passed unanimously.

NEW BUSINESS:

Resolution 2014-003 - Uniform Pension

Resolution 2014-004 - Non-Uniformed Employee Pension

Commissioner Preble made a motion to adopt Resolution 2014-003 regarding the Uniform Pension Plan, seconded by Commissioner Beasley. The motion passed unanimously.

Commissioner Judson made a motion to adopt Resolution 2014-004 regarding the Non-Uniform Pension Plan, seconded by Commissioner Preble. The motion passed unanimously

EXECUTIVE SESSION:

The Executive Session began at 5:45 pm.

PUBLIC MEETING RECONVENED:

The public meeting was reconvened at 6:30.

Motion:

Commissioner York made a motion to promote Patrol Officers Daniel Hair and Joseph Scalera to the rank of Corporal and Patrol Officer Ray Taylor to the rank of Lieutenant. The promotions to include a 5% salary increase for the Corporals and a 7% increase for the Lieutenant effective December 15th, seconded by Commissioner Preble. The motion passed unanimously.

Chief Hope stated that on December 22nd @ 12 pm at the station there would be a luncheon and swearing in ceremony for those promoted.

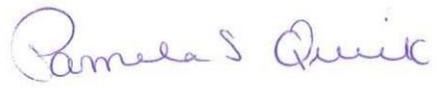
NEXT COMMISSION MEETING:

The next Monthly Business Meeting for the West Shore Regional Police Department Commission will be held on Wednesday, January 7, 2015 at 5:00 p.m. at 510 Herman Avenue, Lemoyne, PA.

ADJOURNMENT:

Chairman Martini adjourned the meeting at 6:45 pm.

Respectfully submitted,

A handwritten signature in purple ink that reads "Pamela S. Quick". The signature is written in a cursive style with a large initial 'P'.

Pamela Quick
Recording Secretary