



**WEST SHORE REGIONAL POLICE
COMMISSION
MONTHLY BUSINESS MEETING
April 6, 2016**



PRESENT:

Thomas L. Martini	-	Borough of Wormleysburg	-	Chairman
David G. Beasley	-	Borough of Lemoyne	-	Vice Chairman
George O. Preble	-	Borough of Wormleysburg	-	Treasurer
Larissa York	-	Borough of Lemoyne	-	Secretary
Walt Panko	-	Borough of Wormleysburg	-	Member at Large
Michael L. Hope	-		-	Chief of Police
Pamela Quick	-		-	Recording Secretary
David W. Deluce, Esq.	-		-	Solicitor

CALL TO ORDER:

The Monthly Business Meeting of the West Shore Regional Police Department Commission was held at 510 Herman Ave, Lemoyne, PA and called to order at 5:15 p.m. by Commissioner Martini with Commissioner York leading the Pledge of Allegiance.

APPROVAL OF MINUTES:

Motion:

Commissioner Preble made a motion to approve the Minutes of the March 9, 2016 Monthly Business Meeting that were previously distributed, seconded by Commissioner Panko. The motion passed unanimously.

CITIZENS/VISITORS:

Lieutenant Taylor, Detective Friel, Officer Conroy, Robert Ihlein and Bob Huggler were present.

Robert announced that Lemoyne Borough has hired a full time Codes Enforcement Officer, Cliff Karlsen. His primary duties will be property inspection and codes enforcement.

TREASURER’S REPORT:

Commissioner Preble reported balances of \$215,474.65 in the Member’s 1st checking account, \$279,117.62 in the Member’s 1st Money Market Account, and \$17,086.34 in the Member’s 1st checking donation account as of March 31, 2016.

Motion:

Commissioner Preble made a motion to approve the March 2016 Treasurer’s Report and to submit it for audit, seconded by Commissioner Panko. The motion passed unanimously.

APPROVAL OF BILLS:

<u>Description</u>	<u>Fund</u>	<u>Amount</u>
21172-21194 Draft Numbers	General Fund (Accounts Payable)	\$43,372.76
13 Payroll Transactions	General Fund (03/11/2016)	\$37,101.70
13 Payroll Transactions	General Fund (03/25/2016)	\$37,156.20
5 Transactions	MERP	\$1,162.95
3 Transactions	PLGIT	\$425.50

Motion:

Commissioner Preble made a motion to approve the March 2016 Bills and Payroll Transactions totaling \$123,170.59 seconded by Commissioner York. The motion passed unanimously.

ITEMS TO DISCUSS:

No new items to discuss.

CHIEF HOPE'S REPORT:

Chief Hope submitted the following reports to the Commission:

March 2016 Calls for Service

March 2016 Traffic, Criminal, and Ordinance Arrest

March 2016 Statement of Revenues and Expenditures Compared to Budget Report

The Citizen's Police Academy participants had their graduation on March 29th

Officer Mauchamer visited Washington Heights Elementary school on April 5th and played basketball with the kids. Corporal Hair will be participating at next week's event.

Hamilton & Musser conducted our annual financial audit this past Monday. The preliminary word was that all looked fine. They will forward us the final report in the coming weeks.

Invitations for National Night Out that is to be held in Wormleysburg this year will begin going out this month.

The Benecon regional meeting was held last week and the department will be receiving a surplus later this year.

The Chief requested that our 457 Plan Document be amended to allow for an Unforeseeable Emergency Distribution allowance. Currently the plan document does not contain this clause but it is permitted under the IRS Code. Mr. Laporte provided an amendment Section for the Plan document and the Chief requested the

Commission to propose the adoption. The amendment will then be forwarded to The Principal Group so they are aware that Emergency Distributions are permitted. Mr. DeLuce suggested that the Guidelines for determining eligibility be established and included with the Section in the Plan Document.

Motion:

Commissioner York made a motion to amend the 457 Plan Document to allow for Emergency Distributions of employees contributions with the stipulation that guidelines are included with the Section seconded by Commissioner Beasley. The motion passed unanimously.

The Chief also updated the Commission members and visitors present on the background of the Harrisburg City Violent Crimes Task Force that Harrisburg Police Bureau Chief Thomas Carter formed on March 17th after the city had experienced over 30 shootings in a 3 to 4 week time span. Chief Carter requested that the West Shore Regional Police Department assist in the Task Force, if possible. Officer Seymore and Detective Friel volunteered their time to participate on the Harrisburg City Task Force. They did four details with Harrisburg City. No shootings happened when the details were going on. Chief Carter also offered his Police Department services to provide additional training and/or services to any West Shore Regional Police Personnel at any time.

OLD BUSINESS:

No old business.

NEW BUSINESS:

The Chief asked the Commission for Patrol Officer Conroy to provide a presentation on the possibility of forming a Police Canine Unit within the Department. Officer Conroy did present documents and information pertaining to the potential start up and recurring costs for a canine. He asked the Commission for permission to search for funding sources and to establish a Police Canine donation account to place donations into.

Motion:

Commissioner Panko made a motion to allow fundraising to proceed for the Canine unit, seconded by Commissioner Beasley. The motion passed unanimously.

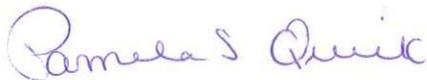
NEXT COMMISSION MEETING:

The next Monthly Business Meeting for the West Shore Regional Police Department Commission will be held on Wednesday, May 4, 2016 at 5:15 p.m. at 510 Herman Avenue, Lemoyne, PA.

ADJOURNMENT:

Chairman Martini adjourned the meeting at 5:55 pm.

Respectfully submitted,



Pamela Quick
Recording Secretary